



MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)

Re-accredited by NAAC with 'A' Grade in the 3rd Cycle



Prof. V.S. Vasantha M.Sc., Ph.D.,
Registrar i/c

Palkalai Nagar, Madurai – 625 021,
Tamil Nadu, India.

Ref: CBCS/PG-Exam-Circular/November- 2020

05-12-2020

To

All the Chairpersons of the Schools /
Heads of the Departments / Directors of the Centres,
Madurai Kamaraj University,
Madurai – 625021.

Sir / Madam,

Sub: CBCS-PG Programme –November 2020 Examinations for the II year PG; II & III
year MCA; II, III, IV & V year Integrated Programme & Out-gone PG Students
– Online examination - Guidelines – reg

Ref: 1. UGC guidelines on examinations and academic calendar for the Universities in
view of COVID-19 Pandemic and subsequent lockdown.
2. CBCS /Exam Fee Payments-II year/PG /Nov - 2020 dated: 06-10-2020.
3. Orders of the Vice Chancellor dated 5.12.2020.

As per the Guidelines of the UGC, the classes are conducted through on-line mode for the PG Students. Taking into the consideration of current PG students (except I year), I request you to follow the guidelines given below for the **November 2020** examinations of odd Semester for the University School/ Department/ Centre offered PG Programme (II year PG, II & III year MCA, II year to V year Integrated Programme).

1. The November 2020 examination for the odd semester current regular theory papers & arrear papers of the PG students (except I year) & out-gone students will be conducted from **14-12-2020** through **on-line mode**. Kindly prepare the Timetable according to the schedule given by the CBCS office.
2. For the November 2020 examinations the End Semester theory question paper pattern will be as follows:

Maximum Time : 3 Hours & Maximum Marks : 75

PART – A (10 x 1 = 10 Marks) Answer all ten multiple choice questions.

PART – B (5 x 7 = 35 Marks). Answer five questions of either or type.

PART – C (3 x 10=30 Marks). Answer any three questions out of 5.




3. The in-hand practical sessions and external practical examinations have to be carried on between **07-12-2020 to 12-12-2020** for the Current Semester students.
4. Examination for all the **current Semester regular paper of SSS Courses** need to be conducted on **14th December 2020** in the forenoon session & Examination for SSS course arrear papers need to be conducted on **14th December 2020** in the afternoon session.
5. **The examination for the Elective Courses** may be conducted during **15th December 2020** in the forenoon & afternoon uniformly by all the Schools / Departments / Centres.
6. **The examination for the Core Courses** may be conducted from **16th December 2020** to **23rd December 2020**.

GUIDELINES TO CONDUCT ON-LINE EXAMINATION

7. The on-line examinations will be conducted from **10.00 A.M to 1.00 PM & 3.00 PM to 6.00 PM**.
8. The question paper should be sent to the eligible candidates 15 minutes before each examination. i.e **9.45 AM** for the morning session and **2.45 PM** for the afternoon session.
9. The students are allowed to write the examination from **10.00 AM to 1.00 PM and 3.00 PM to 6.00 PM**.
10. Students can use A4 size paper to write the examination. In the first page, Name of the Program, Year of study, Title of the course, Course Code, Register Number of the Student, total number of pages, should be mentioned.
11. After writing the examination the student has to sign in every page and should submit the scanned copy of the signed answer sheet within one hour i.e before **2.00 PM** for the morning session and **7.00 PM** for the afternoon session to the Programme Coordinator through email.
12. If any student find inconvenience in sending the scanned copy, the original signed answer sheet can also be submitted in a sealed cover through registered post / courier to the Program Coordinator / in person to the Principal of the nearest college or any faculty member of Madurai Kamaraj University on or before **2 PM** for the morning session and **7 PM** for the evening session.
13. The Chairpersons / HODs / Directors are requested to ensure there are no dues regarding Tution fees, Hostel fees and other fees before allowing the students for examination.

14. Please note that the Consolidated Final result, as per CBCS regulations, should be **published on or before 31.12.2020** for **PG Programmes** and the same has to be displayed on the School / Department notice board, MKU Mobile App and MKU website immediately.
15. **Final results** should be sent along with the **Minutes of School / Dept. Council** meeting and the Foil cards **on or before 31-12-2020** to the CBCS Section.
16. The Chairperson of the School / Head of the Department/ Director of the Centre is requested to verify and sign in the individual mark statements while issuing to the students.
17. As per the direction of NAD Cell, it is mandatory to submit the list of student's NAD-ID number in soft copy (in Excel format with fields Regno, Name, Nad-Id No, course) to NAD cell.

Yours faithfully,


REGISTRAR i/c
05/12/20

5/12/2020

5/12/2020

